

**A-E JOINT BOARD  
MEETING MINUTES  
OCTOBER 10, 2012**

**PRESENT:** Jim Mickowski, Tom Gasperetti, Mike Eberle, Julia DeCicco, Joe Eberle, Daniel Fedderly, Steven Hook, Matt Janiak, Gary Kohlenberg (by phone), Charles Kopplin, James Rusch, Rosheen Styczinski, Mark Mayer (arrived at 9:30 a.m.); Andrew Gersich, Ruth G. Johnson (by phone).

**NOT PRESENT:** Bernie Abrahamson, Mike Kinney, Larry Schnuck; Andrew Albright, Mark Cook, and Steven Tweed

**STAFF:** Berni Mattsson, Executive Director; Shawn Leatherwood, Paralegal; Dave Carlson, Bureau Assistant; and other Department staff

Rosheen Styczinski, Board Chair, called the meeting to order at 9:07 a.m. A quorum of 15 members was confirmed.

**ADOPTION OF AGENDA**

**Amendments:**

- Corrected Pages 14-15 hand-out

**MOTION:** Matt Janiak moved, seconded by James Rusch, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**Corrections:**

- Item 2b, delete comments of Daniel Fedderly

**MOTION:** James Rusch moved, seconded by Daniel Fedderly, to approve the minutes of July 24, 2012 as amended. Motion carried unanimously.

*(Mark Mayer arrived at the meeting at 9:30 a.m.)*

**EXECUTIVE DIRECTOR MATTERS**

**MOTION:** Charles Kopplin moved, seconded by Joe Eberle, to respectfully request the Department of Safety and Professional to send out the press release announcing the new website, by e-mail, to all Joint Board licensees. Motion carried unanimously.

**CONSIDERATION OF WHETHER TO  
ACCEPT ELECTRONIC TRANSCRIPTS AS “OFFICIAL**

**MOTION:** Matt Janiak moved, seconded by Charles Kopplin, to allow the Department to accept official electronic transcripts as part of the application process, as long as the transcripts are printed by Department staff from the official source. Motion carried unanimously.

## EDUCATION AND EXAMINATION MATTERS

**MOTION:** Matt Janiak moved, seconded by James Rusch, to request that the Department do all audits asked for by each of the five sections of the Joint Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors. Motion carried unanimously.

## LEGISLATION/ADMINISTRATIVE RULES

### Draft of Proposed Rules Regarding Chapter A-E 2.02, Registration Seals

**MOTION:** Charles Kopplin moved, seconded by Joe Eberle, to make the following changes to A-E 2.02 (7):

**A-E 2.02(7)(a):** 2. Seals or stamps may be electronic provided they meet the requirements of ch.137, subch. II, Stats., if permitted by the governmental unit that is to receive the plans, drawings, documents, and specifications, and reports.

**A-E 2.02(7)(b):** All seals and stamps on plans, drawings, documents, and specifications, and reports to be filed as public documents shall be signed and dated by the registered professional in one of the following manners:

**A-E 2.02(7)(b)1:** In a permanent ink contrasting with the seal and the background.

**A-E 2.02(7)(b)2:** Utilizing an electronic signature meeting the requirements of subchapter II of s. 137.06, Stats., ch. 137, subch. II, Stats., using a security procedure if permitted by the governmental unit that is to receive the plans, drawings, documents, and specifications, and reports.

Motion carried.

**MOTION:** Charles Kopplin moved, seconded by James Rusch, to make the following changes to A-E 2.02: Where the words “drawings and specifications” are used, replace that wording with, “plans, drawings, documents, specifications, and reports”. Motion carried.

**MOTION:** Matt Janiak moved, seconded by James Rusch, to direct the Department to move the revision of A-E 2.02 forward in the rulemaking process. Motion carried.

**MOTION:** Joe Eberle moved, seconded by Matt Janiak to nominate Chuck Kopplin to serve as primary spokesperson at any hearing on A-E 2 with Joe Eberle serving as alternate. Motion carried.

## ADJOURNMENT

**MOTION:** Daniel Fedderly moved, seconded by Ruth G. Johnson, to adjourn the meeting at 11:24. a.m. Motion carried unanimously.